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This form is used by the Law Offices of Eric D. Morton to gather information from clients who desire a California corporation.

Disclaimer: This form is placed on this website for information and convenience. It does not constitute legal advice. Before using this form, please contact the Law Offices of Eric D. Morton. The use of this form and/or sending this form unsolicited to the Law Offices of Eric D. Morton does not create an attorney and client relationship.

CORPORATE INFORMATION

A. Client, Attorney, and Accountant Contact

- 1. Client Name _____
- 2. Client Address _____
- 3. Client Phone(s) _____
- 4. Fax Numbers _____
- 5. E-Mail _____
- 6. Attorney _____
- 7. Accountant _____

B. Information for Articles of Incorporation

- 1. Preferred name(s) of corporation (in order of preference) _____

C. Bylaws

1. The street address of principal office of the corporation

2. Date and time of annual meeting of shareholders

3. Authorized number of directors:

(a) Fixed # _____

(b) Variable: From _____ to _____
(see Cal. Corp. Code ' 212)
Fixed initially at _____

4. Accounting Year End: _____

D. Action by Incorporator

1. The names and addresses of the initial directors

E. Names and Titles of Officers and Driver's License numbers (*indicates a required officer; all others are optional)

<u>Name</u>	<u>Title</u>	<u>Driver's License No. for DE-1 Form</u>
_____	President and Chief Executive Officer*	_____
_____	Secretary*	_____
_____	Chief Financial Officer*	_____

3. Initial Issuance of Shares

(a) Aggregate shares to be issued:

<u>Name</u>	<u>Address</u>	<u>Number of Shares</u>	<u>Consideration (and Valuation if Non-Cash)</u>
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4. Principal Executive Office Address:

5. Authorization of bank account(s)

(a) Name and branch of bank(s)

(b) Number of signatures required

Authorized signatories:

(c) Dollar limitations, if any, on authority of signatories

6. Borrowing Resolutions

(a) Maximum amount of borrowing

(b) Lender's Name

F. S Corporation Election and Form SS-4 Information

1. Is S Corporation election to be made?

___ Yes ___ No

2. Social Security numbers of Shareholders and Spouses:

<u>Name</u>	<u>Soc. Sec. #</u>	<u>Spouse</u>	<u>Soc. Sec. #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. S Corporation election to be effective for taxable year beginning _____

4. Date corporation first had shareholders _____

5. Date corporation will first have assets _____

6. Date corporation will begin doing business _____

7. Taxable year ending _____

8. Description of principal business activity _____

9. County of business location _____

10. Estimated number of employees in first year _____

11. First date wages (will be) paid: _____

12. Products or services to be sold:

Wholesale Retail N/A Other: _____

G. Fictitious Business Name, Tradename, Trademark search issues?

H. Where will the company be doing business, for purposes of qualifying to do business in those states?

I. Are any special agreements required (e.g., Right of First Refusal, Buy-Sell, Indemnification Agreement)?
